



***PARKLAND PRESERVE  
COMMUNITY DEVELOPMENT DISTRICT***

***Advanced Meeting Package***

***Regular Meeting***

***Monday  
September 22, 2025***

***4:30 p.m.***

***Location:  
Parkland Preserve  
Amenity Center  
835 Parkland Trail  
St. Augustine, FL 32095***

***Note: The Advanced Meeting Package is a working document and thus all materials are considered DRAFTS prior to presentation and Board acceptance, approval, or adoption.***

# Parkland Preserve Community Development District

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250 International Parkway, Suite 208  
Lake Mary FL 32746  
321-263-0132 Ext. 226

Board of Supervisors  
**Parkland Preserve**  
**Community Development District**

Dear Board Members:

The Meeting of the Board of Supervisors of the Parkland Preserve Community Development District is scheduled for **Monday, September 22, 2025, at 4:30 p.m.** at the **Parkland Preserve Amenity Center, 835 Parkland Trail, St. Augustine, FL 32095.**

The advanced copy of the agenda for the meeting is attached along with associated documentation for your review and consideration. Any additional support material will be presented at the meeting.

Should you have any questions regarding the agenda, please contact me at (321) 263-0132 X-226 or [dharden@vestapropertyservices.com](mailto:dharden@vestapropertyservices.com). We look forward to seeing you at the meeting.

Sincerely,

*Dana Harden*  
District Manager

District: **PARKLAND PRESERVE COMMUNITY DEVELOPMENT DISTRICT**

Date of Meeting: Monday, September 22, 2025

Time: 4:30 PM

Location: Parkland Preserve  
Amenity Center  
835 Parkland Trail  
St. Augustine, FL 32095

[Microsoft Teams Meeting](#)

ID: 243 954 129 225

Passcode: HMWBbV

### *Agenda*

**I. Roll Call**

**II. Pledge of Allegiance**

**III. Audience Comments** – *(limited to 3 minutes per individual for agenda items)*

The Audience Comment portion of the agenda is where individuals who are present may make remarks on matters that concern the District. Each individual is limited to three (3) minutes for such remarks. Speakers are expected to refrain from personal attacks on the Board of Supervisors or Staff. The Board of Supervisors or Staff are not obligated to provide an immediate response as some issues require research, discussion and deliberation. If the comment concerns a maintenance related item, it should be first addressed with the General Manager outside of the context of the meeting.

**IV. Vendor Reports**

A. Vesta Property Services Amenity Manager Report

[Exhibit 1](#)

B. Charles Aquatics Service Report

C. GreenEarth Landscaping

**V. Staff Reports**

A. District Manager

➤ Meeting Matrix

[Exhibit 2](#)

➤ Quorum Check: October 27, 2025 at 4:30 p.m.

Alfred Myslicki	<b>In Person</b>	<b>Remote</b>	<b>No</b>
Clare Olson	<b>In Person</b>	<b>Remote</b>	<b>No</b>

Kimberly Inman	<b>In Person</b>	<b>Remote</b>	<b>No</b>
James Mack	<b>In Person</b>	<b>Remote</b>	<b>No</b>
David Gurrie	<b>In Person</b>	<b>Remote</b>	<b>No</b>

B. District Counsel

C. District Engineer

## **VI. Supervisors Requests**

## **VII. Consent Agenda**

- A. Consideration for Approval – The Minutes of the Board of Supervisors Regular Meeting Held August 25, 2025
- B. Consideration for Acceptance – The August 2025 Unaudited Financial Report

[Exhibit 3](#)

*To be  
Distributed*

## **VIII. Business Matters**

- A. Consideration of Dog Park Fencing Repair Quotes
  - Peter Built Fence, LLC - \$3,990.00
  - Big Jerry's Fencing - \$3,860.00
- B. Consideration of Big Jerry's Fencing Sidewalk Aluminum Rail Fencing w/ Gate Proposal - \$4,500.00
- C. Discussion of District Engineer Rates
- D. Discussion of Amenity Policies

[Exhibit 4](#)

[Exhibit 5](#)

## **IX. Audience Comments For Non-Agenda Items – (limited to 3 minutes per individual)**

## **X. Adjournment**

# EXHIBIT 1

# Parkland Preserve

COMMUNITY DEVELOPMENT DISTRICT

## Amenity Manager's Report



Prepared For The  
Parkland Preserve CDD  
September 2025

Respectfully submitted by  
Jarrod Vaughn, LCAM  
[jvaughn@vestapropertyservices.com](mailto:jvaughn@vestapropertyservices.com)

## AMENITY UPDATES

For September, we are pleased to share that our first food truck event with El Azul Agave was a great success. Thanks to the wonderful participation of our residents, the food truck raised approximately \$750. We have already been in contact with Perrin Todd to coordinate another food truck for October, and we look forward to continuing this new tradition.

In response to a recent concern regarding sprinklers spraying onto the Pickleball courts, we met with Green Earth to review the issue. Their team has redirected and replaced several sprinkler heads to minimize overspray. They also recommended that, should drifting water continue, the installation of a wider bed around the courts would allow the sprinkler heads to be repositioned further away, providing a longer-term solution.



# AMENITY UPDATES

(CONTINUED)

Additional updates for the Amenity Center include Housekeeping has cleaned all of the exterior patio furniture, and a 9ft unlit holiday tree has been ordered from Home Depot. We are expecting for the delivery to arrive by September 20<sup>th</sup> just in time for the holidays.





# EXHIBIT 2

## PARKLAND PRESERVE CDD MEETING AGENDA MATRIX

<b>September 22, 2025</b>	<b>Regular Meeting: 09/22</b>	<p><b><i>Presentations</i></b></p> <p><b><i>Consent Agenda Items</i></b></p> <ul style="list-style-type: none"><li>• Meeting Minutes<ul style="list-style-type: none"><li>○ 08/25/2025 Regular Meeting</li></ul></li><li>• Unaudited Financials<ul style="list-style-type: none"><li>○ August 2025</li></ul></li></ul> <p><b><i>Business Items</i></b></p> <ul style="list-style-type: none"><li>• Dog Park Fencing Repair Quotes</li><li>• District Engineer Pricing</li></ul> <p><b><i>Discussions</i></b></p> <ul style="list-style-type: none"><li>• Amenity Policies</li></ul> <p><b><i>Staff Reports</i></b></p> <ul style="list-style-type: none"><li>• District Manager<ul style="list-style-type: none"><li>○ Meeting Matrix</li></ul></li><li>• District Counsel</li><li>• District Engineer</li></ul>	
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## PARKLAND PRESERVE CDD MEETING AGENDA MATRIX

<b>October 27, 2025</b>	<b>Regular Meeting: 10/27</b>	<p><b><i>Presentations</i></b></p> <p><b><i>Consent Agenda Items</i></b></p> <ul style="list-style-type: none"><li>• Meeting Minutes<ul style="list-style-type: none"><li>○ 09/22/2025 Regular Meeting</li></ul></li><li>• Unaudited Financials<ul style="list-style-type: none"><li>○ September 2025</li></ul></li></ul> <p><b><i>Business Items</i></b></p> <ul style="list-style-type: none"><li>• TBD</li></ul> <p><b><i>Discussions</i></b></p> <ul style="list-style-type: none"><li>• TBD</li></ul> <p><b><i>Staff Reports</i></b></p> <ul style="list-style-type: none"><li>• District Manager<ul style="list-style-type: none"><li>○ Meeting Matrix</li></ul></li><li>• District Counsel<ul style="list-style-type: none"><li>○ TBD</li></ul></li><li>• District Engineer</li></ul>	
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## PARKLAND PRESERVE CDD MEETING AGENDA MATRIX

MAJOR CONTRACT VENDOR NAME/SERVICE	EXPIRATION DATE/COMMENTS
Amenity Management and Field Operations/Vesta Property Services	9/30/2025; auto renews for two-1 year intervals (60 days notice)
Aquatic Management/Charles Aquatics	11/1/2021- (District and Contractor: last day of month of termination letter). First Addendum was effective on 11/2/2021; First Amendment was effective on 5/1/2022; Second Amendment was effective on 4/26/2023.
Arbitrage Services/LLS Tax Solutions	Period ending 11/1/2025
Audit Services/DMHB	Fiscal Year ending 9/30/2028
District Counsel Services/Kutak Rock LLP	3/15/2023- auto renews
District Engineer Services/Kimley-Horn.	auto renews
District Management Services/DPFG (d/b/a Vesta District Services)	7/28/2025- auto renews for two-1 year intervals (60 day notice)
Fire Alarm & Security Video/High Tech (Alpha Dog)	Month to month
First Place Fitness Equipment, Inc.	11/1/2023- (yearly)
Heating and Cooling Preventive Maintenance/Hall Co	1/12/2023- (yearly)
Landscape Maintenance/Green Earth Landscaping	Green
Pest Control/Orkin (Pest and Termite)	10/6/2025 auto renew for 1 year intervals
Reception Service at Gate/Contact One	3 month renewals beginning on 3/3/2021
Website Hosting/Campus Suite	9/18/2019- 1 year auto renewal (60 days)

# EXHIBIT 3

1 **MINUTES OF MEETING**

2 **PARKLAND PRESERVE**

3 **COMMUNITY DEVELOPMENT DISTRICT**

4 The Regular Meeting of the Board of Supervisors of the Parkland Preserve Community  
5 Development District was held on Monday, August 25, 2025 at 4:30 p.m. at Parkland Preserve Amenity  
6 Center, 835 Parkland Trail, St. Augustine, FL 32095.

7 **FIRST ORDER OF BUSINESS – Roll Call**

8 Ms. Harden called the meeting to order and conducted roll call.

9 Present and constituting a quorum were:

10	Alfred Myslicki	Board Supervisor, Chairman
11	Clare Olson	Board Supervisor, Vice Chairwoman
12	Kimberly Inman	Board Supervisor, Assistant Secretary
13	James Mack	Board Supervisor, Assistant Secretary
14	Dave Gurrie	Board Supervisor, Assistant Secretary

15 Also present were:

16	Dana Harden	District Manager, Vesta District Services
17	Ken Thomas	Vesta Property Services
18	Ron Zastrocky	Vesta Property Services
19	Bennett Davenport	District Counsel, Kutak Rock
20	Bill Schilling	District Engineer, Kimley-Horn

21 *The following is a summary of the discussions and actions taken at the August 25, 2025 Parkland Preserve*  
22 *CDD Board of Supervisors Regular Meeting. Audio for this meeting is available upon public records*  
23 *request.*

24 **SECOND ORDER OF BUSINESS – Pledge of Allegiance**

25 Mr. Myslicki led all in attendance in the Pledge of Allegiance.

26 **THIRD ORDER OF BUSINESS – Audience Comments – (limited to 3 minutes per individual for agenda**  
27 **items)**

28 The Audience Comment portion of the agenda is where individuals who are present may make  
29 remarks on matters that concern the District. Each individual is limited to three (3) minutes for such  
30 remarks. Speakers are expected to refrain from personal attacks on the Board of Supervisors or  
31 Staff. The Board of Supervisors or Staff are not obligated to provide an immediate response as  
32 some issues require research, discussion and deliberation. If the comment concerns a maintenance  
33 related item, it should be first addressed with the General Manager outside of the context of the  
34 meeting.

35 An audience member commented on the sidewalk gate, expressing concerns about increased foot  
36 traffic with the new townhomes, and requesting that some measure such as a button keypad be  
37 installed to block off potential non-resident entry.

38 An audience member commented on the apparent removal of books from the Amenity Center  
39 library, and asked what had happened to them. The audience member noted that he had been unable  
40 to find any information or statement on this being any particular party's decision. Comments were  
41 heard from the Board noting that there had been discussions on organizing and alphabetizing the  
42 books dating back to around January 2025 as at the time they were creating a mess, and that  
43 members of the Parkland Preserve Book Club had volunteered to do so, and had ended up donating



older literature to the downtown public library. Ms. Harden additionally noted that the CDD was not responsible for items left behind at the amenity center, and cautioned that items would regularly be cleared out.

An audience member commented on the condition of palm trees at the amenity center, and asked when their next trimming would take place. Staff comments were heard suggesting that this would be completed around September 3 or 4 depending on weather conditions.

#### **FOURTH ORDER OF BUSINESS – Vendor Reports**

- A. Exhibit 1: Vesta Property Services Amenity Manager Report
- B. Charles Aquatics Service Report
- C. GreenEarth Landscaping

The Board and staff discussed palm tree trimming and areas with declining sod by Spoonbill and Falcon Quest Lane. Comments were made noting risks with replacing sod during a dry spell or stormy weather, and plans to wait until the weather conditions were ideal for sod to get established. Additional discussion ensued regarding an irrigation pump failure, as well as water needs for types of sod.

#### **FIFTH ORDER OF BUSINESS – Staff Reports**

- A. District Manager

- Exhibit 2: Meeting Matrix

Ms. Harden noted that the HOA had approached her with a request to place a meeting notice sign on CDD property. The Board approved for the HOA to place one sign on CDD property for 24 hours prior to their Board meetings, contingent upon the sign being neatly maintained.

Ms. Harden additionally noted that some Supervisors had sent in edit suggestions to the amenity policies, and Mr. Zastrocky commented on a replacement bench option as the two benches out front were beginning to rust over.

On a MOTION by Ms. Inman, SECONDED by Ms. Olson, WITH ALL IN FAVOR, the Board approved for the purchase of two replacement benches, in an amount not to exceed \$800.00, for the Parkland Preserve Community Development District.

- Quorum Check: September 22, 2025, at 4:30 p.m.

All Board members stated that they would be present at the next meeting in person, which would constitute a quorum.

- B. District Counsel

Mr. Davenport noted that correspondence had been received from Jr. Davis disclaiming any liability through roadway damages, but indicating some interest in discussing potential resolutions to settle the dispute. Mr. Davenport noted that in anticipation of mediation, his firm could reach out to an expert engineer that they had previously retained, to conduct an inspection of the improvements.

On a MOTION by Mr. Mack, SECONDED by Mr. Myslicki, WITH ALL IN FAVOR, the Board approved directing District Counsel to send a letter to Jr. Davis to invoke the rights to mediation of the agreement, to

send a letter to the surety to notify them of the disputed claim, and to authorize an expert witness to provide inspection services, for the Parkland Preserve Community Development District.

➤ Reminder on Ethics Training

C. District Engineer

Mr. Schilling distributed a rate increase letter from Kimley-Horn for engineering services, and noted that as this letter had not been included in the advance meeting agenda package, there was no expectation for the Board to make a decision at this time. Mr. Schilling stated that Kimley-Horn had served the CDD since 2018 and had not increased rates since then, and that the proposed rate increase would be in the amount of 30%, divided between increases taking effect on October 1, 2025, and October 1, 2026. Following discussion from the Board, Ms. Harden stated that this letter would be included on the September meeting agenda for the Board's consideration.

Mr. Schilling additionally presented a sketch from one of the firm's staff members on potential restriping for the Amenity Center parking lot to add more ADA parking spaces, explaining that the most viable location would be for two additional spaces in front of the tennis courts, though this would require the addition of sidewalk and have some impacts on landscaping. The Board expressed interest in acquiring pricing estimates for the work.

Mr. Schilling also noted that he was working on getting a meeting scheduled with the master developer Fletcher Davis, to discuss issues with their irrigation system and storm water pump that may be impacting water levels behind houses on Osprey.

**SIXTH ORDER OF BUSINESS – Supervisors Requests**

The Board discussed holiday decorations and acquiring a new tree. Suggestions were made to purchase a tree and separate string lights, with comments made expressing concerns about the rate of failure on string lights that were typically built into Christmas trees.

On a MOTION by Ms. Olson, SECONDED by Ms. Inman, with Ms. Olson, Ms. Inman, Mr. Myslicki, and Mr. Gurrie voting "AYE", and Mr. Mack voting "NAY", the Board approved the purchase of a 7.5 foot holiday tree without lights, in an amount not to exceed \$500.00, for the Parkland Preserve Community Development District.

Following the motion, the Board additionally discussed adjusting the location of solar lights to areas where they could be best utilized, as well as needs for streetlight mounting brackets and light visors.

Ms. Inman noted recent feral hog reports from two residents, and requested that any reports be sent directly to the District Manager. Ms. Inman also suggested placing some sort of lighting by the gate call box.

Ms. Harden asked the Board how they wished to approach replacing outdoor furniture, and Supervisor comments were heard in favor of replacing chairs in phases, as observations were made that there would not be funds available for this in the reserve account. Ms. Harden stated that this could be included in an upcoming meeting agenda package.

**SEVENTH ORDER OF BUSINESS – Consent Agenda**

A. Exhibit 3: Consideration for Approval – The Minutes of the Board of Supervisors Regular Meeting Held July 28, 2025

B. Exhibit 4: Consideration for Acceptance – The July 2025 Unaudited Financial Report

- C. Exhibit 5: Ratification of Integrated Access Solutions Door King Gate Cellular Unit Invoice - \$1,834.68

On a MOTION by Mr. Myslicki, SECONDED by Mr. Gurrie, WITH ALL IN FAVOR, the Board approved all items of the Consent Agenda for the Parkland Preserve Community Development District.

#### **EIGHTH ORDER OF BUSINESS – Business Matters**

- A. Exhibit 6: Consideration & Adoption of **Resolution 2025-12**, Adopting CDD Performance Measures and Standards for FY 2025-2026, Annual Reporting

On a MOTION by Mr. Myslicki, SECONDED by Ms. Olson, WITH ALL IN FAVOR, the Board adopted **Resolution 2025-12**, Adopting CDD Performance Measures and Standards for FY 2025-2026, Annual Reporting, for the Parkland Preserve Community Development District.

- B. Consideration of Dog Park Fencing Repair Quotes

Mr. Zastrocky noted that an estimate had been received, but that it appeared that the scope of the quote involved replacing some fencing that was still in good condition. Mr. Zastrocky stated that he would be getting with the vendor to work out an updated quote for the Board's consideration.

Consideration of this item was tabled to the next meeting.

#### **NINTH ORDER OF BUSINESS – Audience Comments For Non-Agenda Items – (limited to 3 minutes per individual)**

An audience member commented on outdoor furniture storage solutions, particularly during the winter months, to mitigate any reduction of lifespan from unnecessary exposure to the elements.

#### **TENTH ORDER OF BUSINESS – Adjournment**

Ms. Harden asked for final questions, comments, or corrections before requesting a motion to adjourn the meeting. There being none, Mr. Mack made a motion to adjourn the meeting.

On a MOTION by Mr. Mack, SECONDED by Ms. Inman, WITH ALL IN FAVOR, the Board adjourned the meeting at 6:03 p.m. for the Parkland Preserve Community Development District.

*\*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

**Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed meeting held on \_\_\_\_\_.**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Printed Name

Title: ☐ Secretary ☐ Assistant Secretary

Title: ☐ Chairman ☐ Vice Chairman

# EXHIBIT 4



**Peter Built Fence, LLC**  
**16091 SE 36<sup>th</sup> Ave.**  
**Summerfield, FL 34491**  
**352-615-1188**  
[pbfence@gmail.com](mailto:pbfence@gmail.com)

**05/27/25**

**VETSA PROPERTY SERVICES**  
**ATTN: RON ZASTROCKY**  
**245 RIVERSIDE AVE. SUITE 300.**  
**JACKSONVILLE, FL 32202**  
**PH: 904-577-3075**  
**EM: [rzastrocky@vestapropertyservices.com](mailto:rzastrocky@vestapropertyservices.com)**

**INSTALL ADDRESS:**    **835 PARKLAND TRAIL**  
**SAINT AUGUSTINE, FL 32095**

**FENCE BID: PARKLAND PRESERVE**

50	L.F. REPLACE 4' HIGH BLACK VINYL 9 GAUGE CHAIN LINK FABRIC	<b>\$3,990.00</b>
390	L.F. ADD 1 5/8" BOTTOM RAIL TO EXISTING FENCE	
31	EA. 1 5/8" X 1 5/8" BLVD CLAMPS	
1	EA. ADD TIES AS NEEDED TO EXISTING POSTS AND RAIL	
1	EA. 4'W X 4'H SWING GATE – 1 3/8" FRAME	

**TOTAL BID AMOUNT:** **\$3,990.00**

4% FEE IF PAYING WITH CREDIT/DEBIT CARD

**PROJECT NOTES:**

ALL MATERIAL BLACK VINYL COATED  
TO MATCH EXISTING

**RUSTY BUCHKOVICH**  
**PETER BUILT FENCE, LLC**  
**352-804-1277**  
[pbfence@gmail.com](mailto:pbfence@gmail.com)

Big Jerry's Fencing  
3653 Regent Blvd Ste 402  
Jacksonville, FL 32224  
USA  
+19044762528  
infofl@bigjerrysfencing.co  
m



## Estimate

### ADDRESS

Ron Zastrocky  
Vesta Property Services  
565 Parkland Trail  
St. Augustine, Florida 32095

ESTIMATE # 13412

DATE 08/25/2025

EXPIRATION DATE 10/31/2025

### SALES REP

Robert

### DEPOSIT

50%

### JOB NAME

Dog Park: Add Bottom Rail

DATE	ACTIVITY	QTY	RATE	AMOUNT
10/13/2025	<b>Supply &amp; Install</b> 415ft of Supply & Install black coated chain link bottom rail throughout existing fence. Includes tying existing chain link mesh to newly added bottom rail.  If need exists to replace any existing chain link mesh the cost will come at additional \$15 per foot which includes removal and disposal of existing mesh wire.	1	3,860.00	3,860.00

I have attached your estimate, blank contract, and terms. Please confirm everything looks correct. We require a deposit and signed contract before scheduling installation. Let us know how you would like to proceed, and we look forward to hearing from you again soon. If we can be of any further assistance or if you have any questions or concerns, please do not hesitate to contact us.

TOTAL

**\$3,860.00**

Accepted By

Accepted Date



Ron Zastrocky  
565 Parkland Trail  
St. Augustine, FL 32095  
904-577-3075  
[rzastrocky@vestapropertyservices.com](mailto:rzastrocky@vestapropertyservices.com)



Black Coated Chain Link

415'

- **Project Scope:**

- Add bottom rail throughout existing dog park fence.
- Tie existing mesh to new bottom rail.



Note:

- Sketch is not to Scale
- Big Jerry's provides our quotes using the total linear footage including the width of the gates and we pre-discount our gates accordingly.



Big Jerry's Fencing  
12620 Beach Blvd, Suite 3-131,  
Jacksonville, FL 32246  
(904) 476-2528

This contract is made on \_\_\_\_\_, between \_\_\_\_\_, *Owner*  
(or representative), whose address is \_\_\_\_\_,  
and Big Jerry's Fencing, whose address is 12620 Beach Blvd, Suite 3-131, Jacksonville, FL 32246.

Description of work to be completed: Said Work and Price as described in Invoice.

For valuable consideration, the *Owner* (or representative) and *Big Jerry's Fencing* agree as follows:

1. *Big Jerry's Fencing* will furnish all material and labor.
2. *Big Jerry's Fencing* will provide services in a skillful and competent manner according to standard industry practices. All of the work performed shall be subject to final approval by the owner.
3. *Owner* will have the final responsibility of locating property lines. *Big Jerry's Fencing* will assist *Owner* in locating these lines, but will not be held liable for erecting the fence on incorrect lines.
4. The *Owner* is responsible for marking all private lines, such as irrigation systems, main water line and low voltage wires. *Big Jerry's Fencing* will not be held liable if not marked.
5. Additional work or changes can be made but must be in writing and signed by both *Owner* and *Big Jerry's Fencing* representative.
6. I have read and accept the terms of all 5 pages of this document.
7. Attached documents and drawings are part of this contract.

Dated \_\_\_\_\_

Invoice # \_\_\_\_\_

\_\_\_\_\_

Signature of *Owner*

*Jon Davis*

Signature of *B.J.F.* Representative

\_\_\_\_\_

Name of *Owner*

\_\_\_\_\_ Jon Davis \_\_\_\_\_

Name of *B.J.F.* Representative

This contract binds and benefits both parties and any successors. Time is of the essence of this contract. This contract is governed by the laws of the state of Florida.

### *Big Jerry's Fencing Terms*

#### **Payment Terms**

A deposit is due at time of sign up and entire balance of invoice is due within one day of project completion. Should final payment lead time be longer than one day, Big Jerry's Fencing is to be notified of the delay beforehand. Payments can be made via ACH payment(eCheck), check or we accept all major credit cards. ACH is our preferred payment method. It's free for you and sends us instant confirmation so we can get you scheduled faster. You can also mail in a check or pay by card, but note there's a 3% fee with card. Should you have any questions or concerns, please do not hesitate to contact Big Jerry's Fencing directly at (904) 476-2528.

#### **Cancellation Policy**

Customers who cancel after three (3) calendar days of making the deposit will incur a 15% cancellation fee of the total project amount. Special order materials, specifically aluminum, chain link and vinyl materials are non-refundable after 2 weeks from date of making the deposit. The Customer can postpone the installation until a later date, or purchase the materials for 75% of the total invoiced amount. Materials that will be purchased for cancelled projects will be available during the week of the original scheduled installation.

#### **Change Orders**

No changes to the original contracted order will be made unless made in writing. Any additional materials and labor needed to satisfy the Change order will result in an additional charge. Any changes made at time of walk-through or installation (ie. change in gate style) can delay the installation and will be charged a small order fee of \$150 + cost of materials and labor to complete the additional work outside of original contract.

#### **Warranty Information**

All materials will be warranted by the manufacturer. Big Jerry's Fencing provides a 2 year limited warranty. This covers installation errors only. Fence materials will change in appearance, dimension and shape due to the process of aging and exposure to the elements. Wood fence materials are subject to warping and cracking. Defects to the fence and fence hardware caused by these natural changes to the material are specifically excluded from this warranty. **Warranty does not include Sagging or Warping of Gates. Please ask our Staff about the upgraded Wood Gate with Metal Frame.** Also excluded are Acts of God, vandalism, climbing, vehicular damage, lawn equipment damage, swinging on gates and normal wear and tear. In the event your fence is in need of repair, all repairs will be made within 30 days of notification and may be subject to a charge if the damage is found to be caused by anything other than installation error.

#### **License and Insurance**

Big Jerry's Fencing carries full general liability insurance. Proof of same is available upon request.

#### **Lumber**

We use #2-grade or better pine lumber which has been pressure-treated with ACQ or MCQ treatment. Pine is the most commonly used wood for pressure treating because its density accepts and retains the treatment chemicals better than most other species. MCQ is the newest treatment chemical and leaves the wood much lighter than the traditional green color of ACQ.

The grading system (#2 grade) refers only to the appearance of each board. It is normal for #2-grade pine lumber

to have knots or small areas of bark called “wane”. Big Jerry’s Fencing hand picks each piece of lumber during the construction process to reduce or eliminate unattractive pieces. If you are concerned about blemishes, #1-grade lumber is available at a higher cost.

### **Wood Appearance**

All pressure-treated lumber will be wet when it arrives on your job-site. As the lumber dries, it will shrink a little. This shrinkage is particularly noticeable in the gaps between pickets. Pickets on privacy fence spaced 0” apart during construction; can be expected to shrink to result in a 1/8” to 1/4” gap between each picket. Let us know if you would like to know about fence styles which offer total privacy.

### **Nails**

Big Jerry’s Fencing uses pneumatic (air powered) nail guns during construction. These gun’s shoot nails into the wood and countersink the head of the nail. This is done on purpose to give the nail better holding power. We use only hot-dipped galvanized nails which are approved for ACQ lumber. Our nails are also ring-shank, meaning they have a series of small rings along the length of the nail. These nails have greater holding power which reduces warping and virtually eliminate pop-ups.

### **Property Lines**

It is the customer’s sole responsibility for knowing and advising Big Jerry’s Fencing where the fence will need to be installed. The Customer will need to know where the property lines are and have them marked before we can begin to build the fence. If the customer insists on building without property lines or property corners marked, then they accept responsibility. If the customer’s survey corner stakes are in place, or if the customer can provide a copy of the site plan, we can usually help determine where the lines are, however it is the sole responsibility of the customer to assure the fence is installed in the correct location. **Payment upon completion of the fence will serve as customer approval of the fence location.**

### **Homeowners’ Associations and Permits**

Some neighborhoods and Cities require building permits and approval by the Home Owner’s Association, Architectural Committee, or builder before a fence can be installed. Big Jerry’s Fencing will help in any way possible to ease you through this process. We are happy to provide drawings and any construction information which is needed. However, obtaining Permits and HOA Approval is the responsibility of the homeowner. Big Jerry’s Fencing is not responsible for any violation of City or County regulations to include homeowner’s HOA covenants and guidelines.

### **Clearing A Path**

If you have a wooded or obstructed lot, we will need a path approximately 2 feet wide to be cleared where you would like the fence installed. Minor obstacles such as saplings, tree limbs or occasional rocks will be moved by our builders as part of the normal installation process. We will gladly provide you with an estimate to clear the path if you do not want the hassle.

### **Appearance of Site upon Completion**

Please be aware that we make every effort to tread lightly on our customer’s property. However, if your yard is wet due to recent rainfall it is likely the crew will tread mud through your driveway and yard, which potentially cause damages for which we cannot be held liable. If that is an issue, please let us know ahead and we will reschedule your installation. We advise that you wait a minimum of one month from the time you sod your yard to have a fence installed, to ensure minimal damage done to your new grass. If you insist on us installing your fence prior to the one month time frame, we cannot be held liable for any damages to your sod caused by the installation process. Note: All dirt from the holes will be left on site, in a clean and neat manner. Some fence styles require more dirt to be removed for the post. We do our best to pack it around the post and spread it out where the rain should help wash it out. Should you need the dirt completely removed from your site, this can be done for an additional cost, to be determined per job basis.

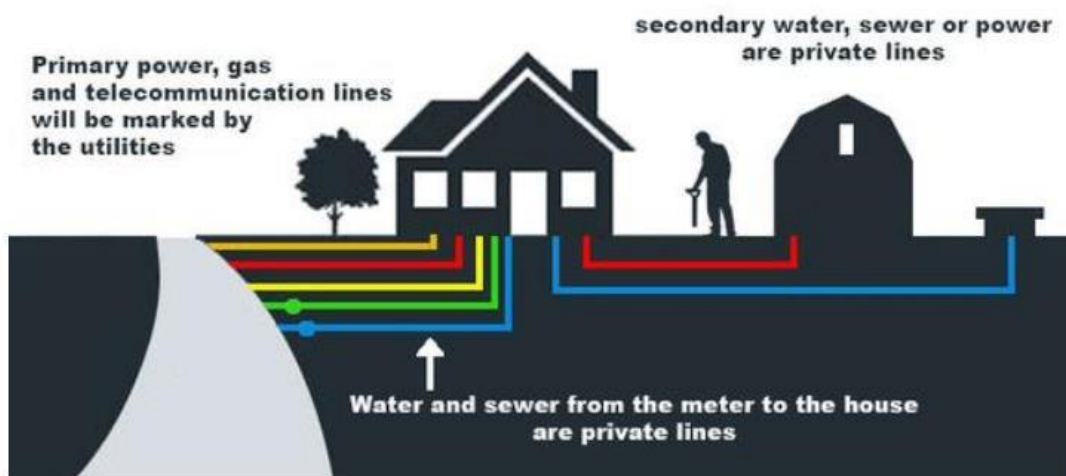
### Buried Utilities & Irrigation Systems

Before construction, Big Jerry's Fencing will call to have your buried utility lines located. These lines will be marked in temporary spray paint. Private lines are not located by anyone other than the homeowner and Big Jerry's Fencing cannot be responsible for damage to any private lines during installation. Please make us aware if you have any of these situations and extra care can be taken, however Big Jerry's Fencing is still not liable for damage to any utility lines (Public or Private), or any underground lines of any sort. **Private lines include but are not limited to:**

- A) Underground sprinkler and/ or irrigation lines
- B) Underground water lines that feed a swimming pool or other structure
- C) Underground electric lines (other than local utility lines) that supply power to lamp posts, walkway/yard lighting, wiring for pools, sheds, invisible dog fences, wells, etc.
- D) French drains or related items
- E) Any electrical, water or cable locations (including satellite lines) where the utility in your city did not provide marking services
- F) **All public utilities are connected to meters (including water). After a public utility reaches the meter on your house/property that line is considered private. If the lines leave the meter and runs to another area of the house, that line will not be marked by the locating service. It is the customers responsibility to advise Big Jerry's Fencing of the location of that line.**

All lines that are marked by a locating service (public lines) have a grace area of 2 feet to each side of the marking. That means the line could be within a 4-foot-wide path. Big Jerry's Fencing will attempt to span that area when setting our posts. If spanning that area is not possible or practical, Big Jerry's Fencing will make every effort to carefully hand dig. In the event that we hit a line (public or private) the customer agrees that Big Jerry's Fencing is not liable for any potential costs associated with the repair of that line. Please note that the placement of a gate or a post may be dictated by the location of any public or private utility line.

**Again, Big Jerry's Fencing is not liable for any damage to any utility lines (Public or Private), or any underground lines or drainage pipes of any sort. If a utility company invoices Big Jerry's Fencing for a repair, then the customer agrees to assume responsibility and liability of said invoice.**



### What is the grade of the land?

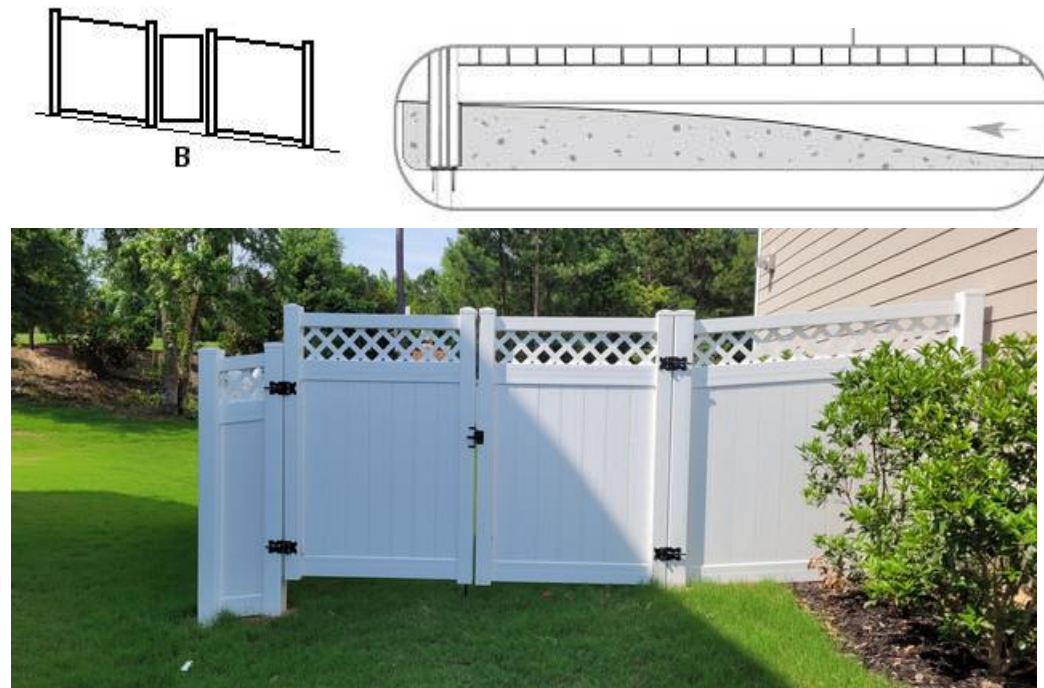
Land grade refers to how flat (level) or sloped your property is. The most ideal condition for installing vinyl, aluminum and chain link fencing is flat (level) land. Although vinyl & aluminum fencing has the ability to rack (or angle) and can follow the grade of the ground to an extent, this is not the case for all properties and there can be a gap between the bottom of the fence and the ground. A common solution to fill these gaps for all fence types (to include: Wood, Vinyl, Aluminum and Chain Link), is for the homeowner to use fill dirt, mulch, or paver stones to fill the gap.



### Where should my gate be placed?

Unlike fencing sections that have the ability to rack, standard gates are made square and shipped from the manufacturer pre-assembled. (note standard 4-5' wide vinyl gates are made on site and can be built with a slight rack) This means standard gates should be placed in an area with the most level ground to avoid gaps at the bottom of the gate. However, it is not always possible to avoid gaps due to several reasons and one being the location of underground utilities. A common solution is for the homeowner to use fill dirt, mulch, or paver stones to fill the gap.

Please see examples below:



**Extraordinary digging conditions**, (such as an underground concrete slab or 8" tree roots for example) may call for extra equipment or labor and incur extra cost. Unfortunately, some things are unknown until we start digging. These situations are rare and Big Jerry's will contact the customer prior to moving forward if it does come up.

**Your total linear footage for your project includes the width of the gates**, as is an industry standard. This covers the cost of the material of the gate. The separate invoiced line item cost of gates includes the additional cost for hardware (hinges/latches/drop rods) as well as the upgraded gate posts and the labor to build/construct the gate. We do not deduct the width of the gates from the total linear footage.

### Purpose of your fence

While your fence can provide privacy and security for your property, it is not designed nor manufactured for total containment of children or pets. Your fence cannot prevent animals from digging in or out. Big Jerry's Fencing does not guarantee total confinement or containment of children, animals or livestock.

### Final Payment

Your final payment is due within one business day of the completed project. All fence material is property of Big Jerry's Fencing until the project is paid in full. If customer refuses to pay, Big Jerry's Fencing may pursue assistance from a collection agency or attorney to help obtain payment. Any and all fees, including court costs and attorney's fees, are responsibility of the customer.



# EXHIBIT 5

**Big Jerry's Fencing**  
3653 Regent Blvd Ste 402  
Jacksonville, FL 32224  
USA  
+19044762528  
infofl@bigjerrysfencing.com



## Estimate

### ADDRESS

Ron Zastrocky  
Vesta Property Services  
565 Parkland Trail  
St. Augustine, Florida 32095

**ESTIMATE #** 13411

**DATE** 08/25/2025

**EXPIRATION DATE** 10/31/2025

### SALES REP

Robert

### DEPOSIT

50%

### JOB NAME

6' Black Aluminum - Commercial

DATE	ACTIVITY	QTY	RATE	AMOUNT
10/13/2025	<b>6' Tall 3 Rail Aluminum</b> Supply & Install 40ft of 6' tall black aluminum 3 rail fencing (COMMERCIAL GRADE). Posts set roughly 2' deep with concrete footers.  Includes one 5ft wide single gate. Includes self closing hinges and a basic latch. Upgraded latches available. Note aluminum gates are designed for a fairly flat area. Please let us know in advance if the area where you'd like the gate is unlevel so we can discuss your options.	1	4,500.00	4,500.00

I have attached your estimate, blank contract, and terms. Please confirm everything looks correct. We require a deposit and signed contract before scheduling installation. Let us know how you would like to proceed, and we look forward to hearing from you again soon. If we can be of any further assistance or if you have any questions or concerns, please do not hesitate to contact us.

**TOTAL**

**\$4,500.00**

Accepted By

Accepted Date

Ron Zastrocky  
565 Parkland Trail  
St. Augustine, FL 32095  
904-577-3075  
[rzastrocky@vestapropertyservices.com](mailto:rzastrocky@vestapropertyservices.com)



6' Black Aluminum  
COMMERCIAL GRADE

40'  
(Including Gate)



Note:  
-Sketch is not to Scale  
-Big Jerry's provides our quotes using the total linear footage including the width of the gates and we pre-discount our gates accordingly.

Any requests to change sketch must be documented with the office in addition to the installers. This sketch is part of the contract with Big Jerry's Fencing, LLC.



Big Jerry's Fencing  
12620 Beach Blvd, Suite 3-131,  
Jacksonville, FL 32246  
(904) 476-2528

This contract is made on \_\_\_\_\_, between \_\_\_\_\_, *Owner*  
(or representative), whose address is \_\_\_\_\_,  
and Big Jerry's Fencing, whose address is 12620 Beach Blvd, Suite 3-131, Jacksonville, FL 32246.

Description of work to be completed: Said Work and Price as described in Invoice.

For valuable consideration, the *Owner* (or representative) and *Big Jerry's Fencing* agree as follows:

1. *Big Jerry's Fencing* will furnish all material and labor.
2. *Big Jerry's Fencing* will provide services in a skillful and competent manner according to standard industry practices. All of the work performed shall be subject to final approval by the owner.
3. *Owner* will have the final responsibility of locating property lines. *Big Jerry's Fencing* will assist *Owner* in locating these lines, but will not be held liable for erecting the fence on incorrect lines.
4. The *Owner* is responsible for marking all private lines, such as irrigation systems, main water line and low voltage wires. *Big Jerry's Fencing* will not be held liable if not marked.
5. Additional work or changes can be made but must be in writing and signed by both *Owner* and *Big Jerry's Fencing* representative.
6. I have read and accept the terms of all 5 pages of this document.
7. Attached documents and drawings are part of this contract.

Dated \_\_\_\_\_

Invoice # \_\_\_\_\_

\_\_\_\_\_

Signature of *Owner*

*Jon Davis*

Signature of *B.J.F.* Representative

\_\_\_\_\_

Name of *Owner*

\_\_\_\_\_ Jon Davis \_\_\_\_\_

Name of *B.J.F.* Representative

This contract binds and benefits both parties and any successors. Time is of the essence of this contract. This contract is governed by the laws of the state of Florida.

### *Big Jerry's Fencing Terms*

#### **Payment Terms**

A deposit is due at time of sign up and entire balance of invoice is due within one day of project completion. Should final payment lead time be longer than one day, Big Jerry's Fencing is to be notified of the delay beforehand. Payments can be made via ACH payment(eCheck), check or we accept all major credit cards. ACH is our preferred payment method. It's free for you and sends us instant confirmation so we can get you scheduled faster. You can also mail in a check or pay by card, but note there's a 3% fee with card. Should you have any questions or concerns, please do not hesitate to contact Big Jerry's Fencing directly at (904) 476-2528.

#### **Cancellation Policy**

Customers who cancel after three (3) calendar days of making the deposit will incur a 15% cancellation fee of the total project amount. Special order materials, specifically aluminum, chain link and vinyl materials are non-refundable after 2 weeks from date of making the deposit. The Customer can postpone the installation until a later date, or purchase the materials for 75% of the total invoiced amount. Materials that will be purchased for cancelled projects will be available during the week of the original scheduled installation.

#### **Change Orders**

No changes to the original contracted order will be made unless made in writing. Any additional materials and labor needed to satisfy the Change order will result in an additional charge. Any changes made at time of walk-through or installation (ie. change in gate style) can delay the installation and will be charged a small order fee of \$150 + cost of materials and labor to complete the additional work outside of original contract.

#### **Warranty Information**

All materials will be warranted by the manufacturer. Big Jerry's Fencing provides a 2 year limited warranty. This covers installation errors only. Fence materials will change in appearance, dimension and shape due to the process of aging and exposure to the elements. Wood fence materials are subject to warping and cracking. Defects to the fence and fence hardware caused by these natural changes to the material are specifically excluded from this warranty. **Warranty does not include Sagging or Warping of Gates. Please ask our Staff about the upgraded Wood Gate with Metal Frame.** Also excluded are Acts of God, vandalism, climbing, vehicular damage, lawn equipment damage, swinging on gates and normal wear and tear. In the event your fence is in need of repair, all repairs will be made within 30 days of notification and may be subject to a charge if the damage is found to be caused by anything other than installation error.

#### **License and Insurance**

Big Jerry's Fencing carries full general liability insurance. Proof of same is available upon request.

#### **Lumber**

We use #2-grade or better pine lumber which has been pressure-treated with ACQ or MCQ treatment. Pine is the most commonly used wood for pressure treating because its density accepts and retains the treatment chemicals better than most other species. MCQ is the newest treatment chemical and leaves the wood much lighter than the traditional green color of ACQ.

The grading system (#2 grade) refers only to the appearance of each board. It is normal for #2-grade pine lumber

to have knots or small areas of bark called “wane”. Big Jerry’s Fencing hand picks each piece of lumber during the construction process to reduce or eliminate unattractive pieces. If you are concerned about blemishes, #1-grade lumber is available at a higher cost.

### **Wood Appearance**

All pressure-treated lumber will be wet when it arrives on your job-site. As the lumber dries, it will shrink a little. This shrinkage is particularly noticeable in the gaps between pickets. Pickets on privacy fence spaced 0” apart during construction; can be expected to shrink to result in a 1/8” to 1/4” gap between each picket. Let us know if you would like to know about fence styles which offer total privacy.

### **Nails**

Big Jerry’s Fencing uses pneumatic (air powered) nail guns during construction. These gun’s shoot nails into the wood and countersink the head of the nail. This is done on purpose to give the nail better holding power. We use only hot-dipped galvanized nails which are approved for ACQ lumber. Our nails are also ring-shank, meaning they have a series of small rings along the length of the nail. These nails have greater holding power which reduces warping and virtually eliminate pop-ups.

### **Property Lines**

It is the customer’s sole responsibility for knowing and advising Big Jerry’s Fencing where the fence will need to be installed. The Customer will need to know where the property lines are and have them marked before we can begin to build the fence. If the customer insists on building without property lines or property corners marked, then they accept responsibility. If the customer’s survey corner stakes are in place, or if the customer can provide a copy of the site plan, we can usually help determine where the lines are, however it is the sole responsibility of the customer to assure the fence is installed in the correct location. **Payment upon completion of the fence will serve as customer approval of the fence location.**

### **Homeowners’ Associations and Permits**

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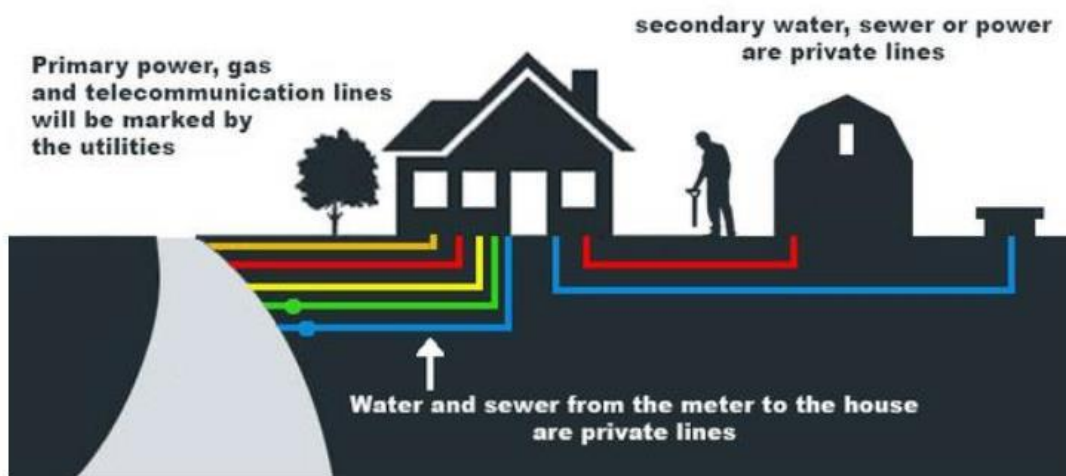
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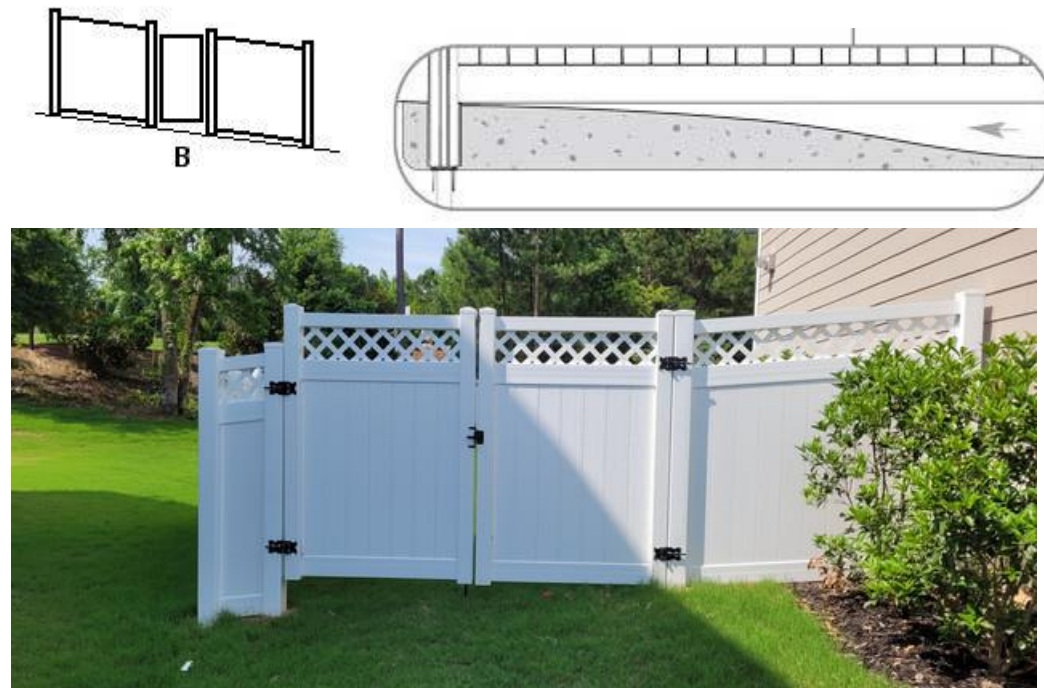
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### Where should my gate be placed?

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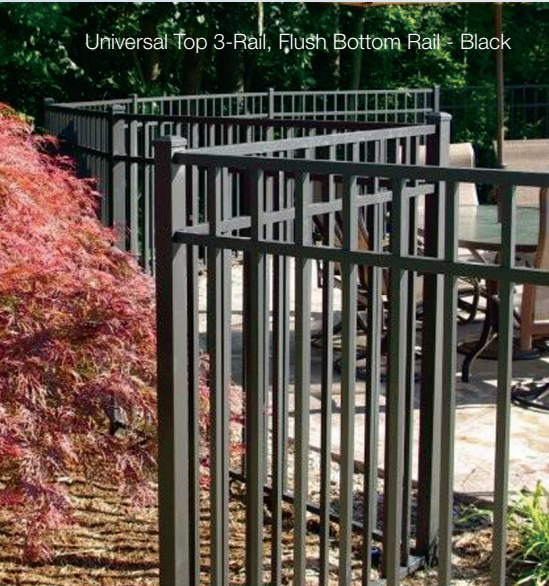


Independence by Master Halco offers aluminum fencing to meet your every need. With a variety of fence styles, colors and accessories – the possibilities are endless. You can create an ornate space for entertaining, a peaceful, tranquil environment for relaxing, a pool-code approved fence for peace-of-mind, or simply add charm and curb appeal that enhances your home.

Independence is low-maintenance, so you can forget about ever painting or staining again! Our durable material combines the most stringent quality standards with the most innovative compounds to not rust, corrode, peel, flake, or discolor.



Picket Top 3 Rail with Finials- Black



Universal Top 3-Rail, Flush Bottom Rail - Black



A Tradition of Fencing Solutions

## Independence™ Aluminum Fencing Transferable Limited Lifetime Warranty

**Who is covered:**

- The limited lifetime warranty covers single-family residential properties only. This limited warranty extends to the original purchaser and one (1) individual transferee as specified herein.
- A thirty (30) year limited warranty covers any other type of building or property including those owned by corporations, governmental agencies, partnerships, trusts, religious organizations, schools, condominiums, homeowner associations, cooperative housing arrangements and apartment buildings. The warranty period will be thirty (30) years following the original date of Product purchase.

**What is covered:** Master Halco warrants that its aluminum fencing products (“Product”) will be free from defects in material and workmanship for the warranty period. This limited warranty is valid beginning on the date of Product purchase.

Master Halco warrants the Product against peeling, flaking, rotting, chipping, cracking, blistering, splintering, corrosion and rusting; or abnormal discoloration/fading\* under normal atmosphere and weather conditions.

\*After prolonged exposure to outdoor environments, all products will experience some gradual fading over time and is considered normal (up to a standard variation determined by Delta E color measurement, not to exceed Delta 5). Degrees of fading vary depending on geographical location, air pollution, exposure and other factors.

**What this warranty does not cover:** This limited warranty does not cover damage resulting from: misuse, abuse, improper storage or handling, improper installation, other aluminum products and accessories that are not manufactured by Master Halco, or manufactured for specific use in aluminum fence applications; damage caused by events beyond human control including but not limited to damage caused by animals or natural events; impact of foreign objects, fire, earthquake, flood, lightning, hail, hurricane, tornado or other casualty or act of God; movements, distortion, collapse or settling of ground or structure on which the fence is installed. This limited warranty does not cover costs of removal or disposal of product, or reinstallation of replacement product.

**What Master Halco does to remedy the problem:** Should your Master Halco product prove defective under warranty, visit the website or call the phone number listed below. Master Halco requires written notice or phone call within thirty (30) days of discovering the defect and you must show original proof of purchase receipt. You will be required to provide to Master Halco pictures and/or samples of the defective Product. If it is determined by Master Halco, in its sole discretion, the Product has a manufacturer defect, Master Halco will replace with new or equivalent products; labor is not included in warranty. If the Product is discontinued, Master Halco will replace the Product with a product in comparable quality or price range.

Master Halco reserves the right to discontinue or modify any of its products, including the color of its products without notice to the purchaser. Master Halco does not warrant that any replacement material will match or be identical to the original Product as replacement products may vary in color or gloss in comparison to the original Product as a result of normal weathering.

**Transferee Coverage:** Limited lifetime warranty coverage will be extended to one (1) transferee with the following limitations: the one (1) transfer shall only be from residential homeowner (original Product purchaser) to a second homeowner. After a transfer, the warranty is valid thirty (30) years from the date of the original purchase.

The thirty (30) year limited warranty for commercial installations cannot be transferred.

**Registration:** To activate this warranty, fill out the product registration form on the website listed below, or mail a completed registration card to Master Halco. Registration of Product must be within thirty (30) days from date of Product purchase for warranty to be valid.

Except as expressly set forth in this warranty, Master Halco HEREBY EXPRESSLY DISCLAIMS ANY REPRESENTATION, WARRANTY, PROMISE, GUARANTEE OR OTHER ASSURANCE OF ANY KIND, EXPRESS OR IMPLIED, ORAL OR WRITTEN, STATUTORY OR OTHERWISE, RELATING TO THE PRODUCT. STATE LAW WILL DETERMINE THE PERIOD OF TIME FOLLOWING THE SALE THAT YOU MAY SEEK A REMEDY UNDER THE IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

NO DISTRIBUTOR, DEALER OR OTHER PERSON IS AUTHORIZED BY Master Halco TO CHANGE THIS WARRANTY OR TO MAKE ANY ADDITIONAL REPRESENTATION, WARRANTY, PROMISE, GUARANTEE OR OTHER ASSURANCE ON BEHALF OF Master Halco RELATING TO THE PRODUCT. THIS WARRANTY GIVES YOU SPECIFIC LEGAL RIGHTS, AND YOU MAY ALSO HAVE OTHER RIGHTS WHICH VARY STATE TO STATE.

LIMITATION OF LIABILITY: THE REMEDIES DESCRIBED ABOVE ARE YOUR SOLE AND EXCLUSIVE REMEDIES AND Master Halco’S ENTIRE LIABILITY FOR ANY BREACH OF THIS LIMITED WARRANTY. Master Halco’S LIABILITY SHALL UNDER NO CIRCUMSTANCES EXCEED THE ACTUAL AMOUNT PAID BY YOU FOR THE DEFECTIVE PRODUCT, NOR SHALL Master Halco BE LIABLE FOR ANY CONSEQUENTIAL, INCIDENTAL, SPECIAL OR PUNITIVE DAMAGES OR LOSSES, WHETHER DIRECT OR INDIRECT. SOME STATES DO NOT ALLOW THE EXCLUSION OR LIMITATION OF INCIDENTAL OR CONSEQUENTIAL DAMAGES, SO THE ABOVE LIMITATION OR EXCLUSION MAY NOT APPLY TO YOU. THIS WARRANTY IS VALID ONLY IN THE UNITED STATES AND CANADA.

This warranty is effective for products purchased after January 1, 2017.

This warranty can also be found online at [www.MasterHalco.com](http://www.MasterHalco.com)

To register your product, visit [www.MasterHalco.com](http://www.MasterHalco.com)

In case of a warranty claim call 1-888-643-3623

## 50 YEARS OF EXCELLENCE

Master Halco is North America’s largest manufacturer and distributor of fencing materials. For more than 50 years, Master Halco has been the provider of choice for thousands of professional fence contractors and quality building material retailers. At Master Halco we provide a variety of high quality fence solutions: from chain-link to wood fencing; ornamental iron to Aluminum; swimming pool fence to dog kennels. You can trust all your fencing needs to Master Halco.

### Independence Transferable Limited Lifetime Warranty Registration Card

Thank You for your purchase of your Independence product. Please take a moment to register your product to ensure your receipt of all the Independence warranty benefits.

Return this form to:

Master Halco Inc  
3010 LBJ Freeway, Suite 800  
Dallas, TX 75234

REQUIRED INFORMATION: (PLEASE PRINT)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Date Purchased: \_\_\_\_\_

Independence Product Purchased: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

Phone: \_\_\_\_\_

Date Installed: \_\_\_\_\_

Installer’s Company Name: \_\_\_\_\_

Zip Code: \_\_\_\_\_



Master Halco Inc  
3010 LBJ Freeway  
Suite 800  
Dallas, TX 75234



Place  
Stamp  
Here

## Aluminum Fence Care & Maintenance Instructions

### How Do I Clean My Aluminum Fence?

- On occasion you may want to spray your fence with a garden hose. This will remove grass clippings, dirt and fertilizer chemicals and keep it looking as new as possible.
- For light cleaning, rinse with water from bottom to top and back to bottom. This will clean the surface on the way up and prevent the collection of dirty “run down” and possible streaking. Air dry or wipe with a soft, lint free cloth.
- For more soiled areas, rinse the surface with clean water from the top to bottom. Use a sponge and clean with mild dish soap and water. Immediately rinse any “run down” to lower parts of the fence. Do not allow dish soap to collect or “puddle” on surfaces. Immediately rinse entire section with clean water. It is very important the dish soap does not dry on the surface. Air or wipe dry with a soft, lint free cloth. For stubborn, water-soluble debris, repeat steps above until clean.
- In Coastal areas, it is recommended that you frequently spray your fence with water to reduce accumulations of salt and dirt.

### Maintenance Tips

To maximize the life of your fence address these areas:

- Adjust the gate – As a reminder, gate adjustments and leveling are normal care and maintenance items that the homeowner is responsible for. Oil the gate hinges and tighten the screws.
- Do not let the gate swing in the wind. Keep it secured.
- Deter children from swinging on the gate.
- Re-compress and realign loose posts.
- Do not stack or mount any objects or material near your fence.



### Master Halco Inc

3010 LBJ Freeway  
Suite 800  
Dallas, TX 75234

(972) 714-7300  
(800) 883-8384 Toll Free

[www.masterhalco.com](http://www.masterhalco.com)

